

Soft Skills for the Real World

This soft skills training is designed for IT professionals, job seekers, and customer service reps who want to succeed in modern, fast-paced workplaces. Learn how to communicate clearly, speak professionally, and respond to customers with confidence and respect. You'll also build essential skills for writing resumes, acing interviews, and making a strong first impression. Perfect for getting hired, growing in your role, and advancing your career.

[CBT Nuggets course material](#) →

WEEK 1

Soft Skills for the Real World

Communicating with Customers

Being a Professional

Crafting a Résumé

Nailing the Interview

CHALLENGE