

Getting Projects Started with Project Management

This entry-level project management training prepares learners to research whether a project is feasible, propose the scope and limits of the project to stakeholders, and get approval. There's a common misconception that getting a project started is simple and fast. In reality, if a project isn't started correctly, it may not get completed at all. Without proper initiation and pre-planning, you can't be sure that by the time the project is completed it'll be what was needed.

[CBT Nuggets course material](#) →

WEEK 1

Define Projects and Organization Structure

158 min.

Projects, Project Management, Programs, and Portfolios	9
Practicing with Projects, Programs, and Portfolios	6
Transitioning Projects to Operations	9
Global Project Management Skills	7
Organizational and Project Governance	8
Organizational Structures	11

Project Life Cycle and Mindsets

Overview	1
Project Life Cycle	9
Project Groups and Process Flow	11
Agile vs. Waterfall	11
Agile Process Example	4

Create the Project Charter

Overview	1
Project Origins: Where do Projects Come From?	7
Project Origins: Feasibility Study and Steering Committee	7
Project Origins: Selecting Which Projects to Engage	6
Project Origins: Cash Flow Analysis	12
Project Origins: Meeting the Project Sponsor	5
Project Inputs: Building a Business Case	8
Project Inputs: Benefits Management Plan	4
Project Inputs: Enterprise Environmental Factors	3
Project Inputs: Organizational Process Assets	3

Project Charter: Elements of a Project Charter	4
Project Charter: Assembling a Project Charter	10

WEEK 2

Initial Project Kickoff Meeting

54 min.

Overview	1
Purpose of the Project Kickoff	4
Creating the Project Kickoff Meeting Agenda	7
Running the Kickoff Meeting	8
Kickoff Meeting Follow-up	2

Identify and Manage Stakeholders

Overview	1
Identifying Stakeholders	6
Categorizing Stakeholders	10
Managing Stakeholder Engagement	9
Creating the Stakeholder Register	3