

Microsoft 365 Certified: Fundamentals (MS-900)

This entry-level Microsoft 365 Fundamentals training prepares learners to take the MS-900 exam, which is the one required exam to earn the Microsoft 365 Fundamentals (MS-900) certification. For IT managers, this Microsoft 365 Fundamentals training can be used for MS-900 exam prep, onboarding new systems administrators, or as part of a team training plan.

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WEEK 1

Introduction to Local and Cloud Concepts

152 min.

Understanding Local and Cloud Perimeters	6
Understanding Traditional Corporate IT	6
Overview of Microsoft Cloud Resources	11
Understanding Cloud Locations	13
Leverage Economies of Scale	4
CapEx Vs OpEx	5

Describe the Different Types of Cloud Services Available

Overview	1
Overview of Microsoft Cloud Services	14
Understanding Virtualization	8
Local vs Azure Virtualization	9
IAAS, PAAS, and SAAS	11
Identify Public, Private, and Hybrid Deployment Models	9

Describe Productivity Solutions in Microsoft 365

Overview	1
Microsoft 365 App Overview	12
Access the Microsoft 365 Apps	4
Exchange Online Overview	10
Exchange Online Administration	8
Microsoft Outlook	7
Collaborating with OneDrive	11

WEEK 2

152 min.

Project and Management Applications

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Manage with Microsoft Project	9
Make Plans with Planner	4
Arrange Meetings with Microsoft Bookings	12
Get it Done with To-Do	6
Gather Info with Forms	10
Quiz: Project and Management Applications	5

Describe Teams, SharePoint, Yammer, Stream, and Viva

Overview	1
Introducing Microsoft Teams	5
Using Microsoft Teams	10
Collaborate with SharePoint and Teams	5
Engage with Yammer	6
Present with Stream	10
What is Microsoft Viva?	6
Access Viva Entry Points	9

Endpoint Modernization, Management, and Deployment Options in Microsoft 365

Overview	1
Endpoint Configuration Manager	9
Active Directory Domain Services and Azure Active Directory	5
Introduction to Intune Device Management	4
Manage a Device with Intune	11
Windows Autopilot	8
Windows 365 vs Azure Virtual Desktop	7
WaaS Update Deployment	5

WEEK 3

155 min.

Windows Deployment Methods	5
Customize Microsoft 365 Apps	4

Windows 365 and Cloud, Hybrid, and On-Premises Services

Overview	1
Describe Differences Between Office 365 and Microsoft 365	10
Configure Windows 365	15
Connecting to Windows 365	7
Connecting to Windows 365 with Remote Desktop and MacOS	3
Describe Hybrid and Flexible Work Strategies	9
Frontline Workers	6
Frontline Worker and Other Licenses	6

Explore Secure Identity Implementations in Microsoft 365

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Characterizing the Zero-Trust Model	8
Defining Identity and Access Management (IAM)	7
Exploring Microsoft Entra	7
Managing Identities in Azure AD	16
Classifying Identity Types	9
Dissecting Conditional Access Policies	12
Describing Multi-Factor Authentication	7

Explore Threat Defense Solutions in Microsoft 365

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Introduction	1
Identifying Common Attack Targets	6
Describing Common Threats	10

WEEK 4

155 min.

Protecting Office with Microsoft Defender	14
Protecting Endpoints with Microsoft Defender	15
Protecting Identities with Microsoft Defender	5
Protecting Cloud Apps with Microsoft Defender	6
Automating Threat Management with Microsoft Sentinel	7
Describing Microsoft Secure Score	5

Describe Data Security in Microsoft 365

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Exploring Data Compliance in Microsoft 365	12
Managing Compliance with Microsoft Purview	8
Demonstrating Compliance Management	9
Protecting Information with Microsoft Purview	15
Describing Data Privacy	7

Describe Advanced Security Solutions in Microsoft 365

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Introduction	1
Explaining GDAP Principles	13
Exploring Microsoft 365 Lighthouse	11

Describing Access Management with Azure AD	11
Describing Self-Service Password Reset (SSPR)	10

WEEK 5

67 min.

Describing Auditing/eDiscovery	6
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Describe Account Management in Microsoft 365

Overview	1
Introduction	2
Discovering Microsoft 365 Plans	10
Exploring Types of USLs	1
Describing Microsoft 365 Purchasing Options	9
Managing Microsoft 365 Subscriptions	15
Defining Service Level Agreements (SLAs)	12
Exploring Microsoft 365 Support Options	9